BANNING LIBRARY DISTRICT
Regular Meeting of the Library Trustees
Banning, California
June 10, 2015
Minutes

1. Open Session – Call to Order
The regular meeting of Trustees, for the Banning Library District, was called to order at 4:03 p.m. by President, Gail Paparian.

2. Roll Call:
Present: Gail Paparian
Donna Harrington
Tracy Wells
Victoria Hatch
Brenda Freeman arrived at 6:35 p.m.

Quorum established.
Staff Present: Delene Gonzales, Acting Director
Andrew Jared, Alvarez-Glasman & Colvin
John Treadway, ProCare Landscaping Service

3. Communication:
Marianne Hamdorf had questions about the Cabazon boundaries.
Dorothy McClean asked if the district will be having an attorney be at every meeting.

4. Board Action Items:
4.1 Adopt Minutes:
4.1.a Regular Meeting May 6, 2015
HATCH/WELLS
A motion was made to accept the minutes of the regular meeting on Wednesday, May 6, 2015.
Amended motion:
A motion was made to accept the minutes of the regular meeting on Wednesday, May 6, 2015 with corrections.
4.1.b Paparian voted nay to the amount that was exceeded.
MOTION CARRIED

4.2 Current Financial Report:
HATCH/WELLS
A motion was made to accept the current financial report as presented.
MOTION CARRIED
Discussion: Wells stated that we need to advertise Ancestry.com.

At this time the board moved to item 4.6 Landscape Estimates.

4.6 Landscape Estimates:
4.6.a Select landscape estimates for Draught Tolerant Landscaping
HATCH/PAPARIAN
A motion was made to accept the bid from ProCare Landscaping
and will start as early as next week.
MOTION CARRIED
Discussion: The board reviewed the three bids that were submitted. John Treadway, ProCare Landscape explained what would be done. Wells stated she thought taking out the lawn is an unfriendly look for the library. Hatch would like to see other entity cutting their water usage back as well. Harrington stated that ProCare Landscaping is the cheapest, she also agreed with Wells. Paparian stated as a public library we need to set the right example. Paparian asked if Treadway could take photographs of each stage.

4.3 Policy #4210
Review Policy #4210 Board Meeting Agenda:
Paparian read policy 4210 and wanted to know if the board wanted to change the time from 5 minutes to 3 minutes. Harrington stated with 5 minutes we get out later, people can state what they want to say in 3 minutes. Paparian stated that people can say what they want to say in 3 minutes.
Paparian replied that it is her sense that 2 board members and the public are not in favor of it, we will leave it alone until the time it may need to be dealt with.

No Action

4.4 Clarification on Code Sections
4.4.a Clarification on the correct state laws pertaining to our Special District:
Attorney Jared stated the issue is; what is the proper process for appointing a vacancy to the board. He has looked at both sides and he does not see how anything that he would write would settle the issue. Attorney Jared has been contacted by County Counsel’s office, who is amenable to sending this issue to be reviewed by the State Attorney General, for an advisory opinion. This opinion would not be binding on the district, it would not be binding on any board member or a member of the public, or County Counsel in bringing any action to clarify the issue in a court of law. Attorney Jared stated this opinion would provide guidance if it would ever go to court. It would be a settled issue if the Senate would amend the code to provide clarification. There is no cost to the District.
Board Comments: Trustee Wells read policy 4040 Selection and Appointment of Library Trustees, she stated the library board has been following this since before the board became Trustees.
Hatch stated we should move forward in sending it to the Attorney General, even though if may not be followed, it would provide clarification. She stated the Library District has been appointing for the last ten years. Harrington agreed with Hatch, it needs to be settled one way or another and we need to know what code we should follow. Paparian stated she is in favor of sending it to the Attorney General, it is not binding it is an opinion from a higher legal authority that should bring it to a conclusion. Attorney Jared said the turnaround time would be about 90 days.

HATCH/HARRINGTON
The board of trustees authorizes our Attorney to go forward and seek an opinion on the clarification of 4.4.a Clarification on the correct state laws pertaining to our Special District.

MOTION CARRIED

4.5 Budget Fiscal Year 2015-2016
4.5.a Review Budget Fiscal Year 2015-2016:
Acting Director asked the board to look over the budget before the next meeting.

No Action

4.7 CSDA Annual Conference
4.7.a Attending the CSDA Annual Conference:

HARRINGTON/WELLS
A motion was made that Paparian and Harrington on behalf of the Banning Library District attend CSDA annual conference in September.

MOTION CARRIED

Board Member Comment: Hatch stated it is a lot of money. Paparian replied it is an investment. Wells read from the policies that trustees will write a written report about the conference.

4.8 Ad Hoc Committee Reports:
Project Planning Committee:
Project Planning was covered on 4.6 Landscape estimates.

Developer Committee:
President Paparian and Trustee Harrington will set a meeting date to meet with Robert Guillen, Superintendent, BUSD to talk about a joint facility venture. Wells suggested talking with San Jacinto College.

Friends of the Library:
Harrington suggested having a trustee liaison go to the Friends meeting. The Friends will be dark in June. The Friends next meeting will be July 14, 2015 at 4:30.

5. Information/Discussion:
5.1 Circulation for April:
The Board reviewed the May circulation report.

5.2 Local History Collection:
The board reviewed the local history report from Bill Bell and commented how lucky the district is to have him.

5.3 Employee of the Month:
Janet Lemus is the employee of the month for the Month of June.

6. Administration Comments:
Acting Director Gonzales talked with the board about different library business.
Summer reading program is underway, it started on May 28th with well over 225 children and babies signed up. John Abrams, a magic show, performed on the 29th. Fire museum will be coming this Thursday from 4-5, Stories and Tails Tuesday the 16th 4-5. All the scheduled performers are on the District calendar web-site.

We received grant funding from the Dollar General Literacy Foundation for the SRP for $500.00. We are up and running with Ancestry.com with many patrons coming in. Hopefully in the future we will have classes for Ancestry.com. Freegal is up and running, you can download 3 songs a week to add to your playlist.

I've been talking with Bill about posting pictures on Facebook to get some feedback about where the picture was taken from.

I'll be calling the clock repair man to come out and take a look at our clock, it stopped working.

We have finished weeding the fiction and will be starting on the non-fiction to start preparing for carpet in that area.

Probably the next thing to start looking at would be get some bids on painting the outside of the Building. We did not receive approval for the CDBG funding.

All Trustees need to update their Ethics Training

Harrington needs Form 700

Freeman, Harrington need to turn their Conflict of Interest Policy #1050 in.

7. Board Member Comments:

Harrington asked about Brown Act training. The Brown Act presentation will be on the next month’s agenda. Wells recommended to the board about changing the closed session to the beginning of the meeting. Wells talked with the board about having the attorney at every meeting. Closed session will be on the agenda for the board to discuss. Paparian put on the July 1st meeting changing the board dates.

The board moved to Item 12. Regular Board Meetings

12. Regular Board Meetings:

HARRINGTON/HATCH

A motion was made that the next regular meetings of the board be held on the second Thursday of the month starting on July 9th, continuing Thursday, August 13th, Thursday, September 10th, Thursday, October 8th, Thursday, November 12th Thursday, December 10th.

Amended motion: Keep the meeting on Wednesday, July 1, 2015, the new meeting date will start Thursday, August 13, 2015.

MOTION CARRIED

8. Last Minute Action Item:

None

9. Closed Session Pursuant to Government Code Section 54957:

9.1 Conference with Legal Counsel –Potential Litigation (Gov. Code Sec. 54956.9(d)(2)): One item

9.2 Public Employee appointment, /Employment/Evaluation/Dismissal (Gov. Code Sec. 54957(B)(1)): Two matters:

a. Library Director

b. District Counsel

10. Open Session Reconvened at 7:55 p.m.

10.1 a. Report of Closed Session Action

9.1 Conference with Legal Counsel –Potential Litigation (Gov. Code Sec. 54956.9(d)(2)): One item

Attorney Jared stated a report was given, no final action was taken, nothing further to report. Trustee Freeman arrived at 6:35 p.m.

9.2 Public Employee appointment, /Employment/Evaluation/Dismissal (Gov. Code Sec. 54957(B)(1)): Two matters:

a. Library Director: Attorney Jared reported action was taken to relieve Mr. Lippman of his contract as Library Director, which was a unanimous vote by the Board of Trustees and is effective tonight. Direction was provided to the staff of the continued circulation ad for Library Director. No additional action was taken, nothing further to report.

b. District Counsel: Attorney Jared reported the item was discussed, no final action was taken, nothing further to report.

11. Future Board Item:

Brown Act presentation (July 1st)

Closed Session (July 1st)
Goal Session
Exploring Expansions
Resolution

13. Pending Items:
None

14. Adjournment:
President Paparian adjourned the meeting at 8:01 p.m.

Attest ____________________________ President

Submitted By: Delene Gonzales

Clerk ____________________________